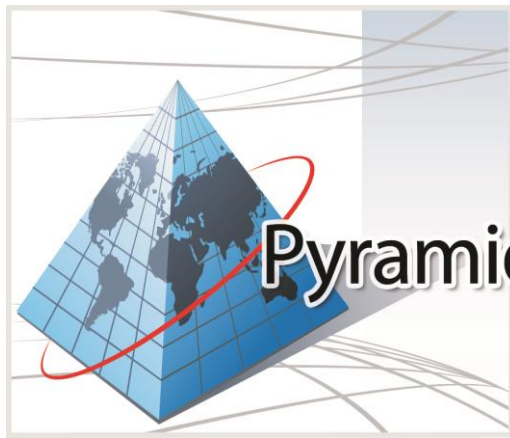


Pyramid Training Services



Pyramid Training Services

Workshops for Professional  
Development Training.

September 2017 - June 2018

Brochure

Pyramid Training Services  
2-6 Whittam Ave, Blackpool, FY4 4BU  
[info@pyramidtrainingsolutions.com](mailto:info@pyramidtrainingsolutions.com) [www.pyramidtrainingsolutions.com](http://www.pyramidtrainingsolutions.com)



## Early Years, Care and Business Sector Training

Pyramid Training Services provides high quality training and support services for schools, early years and childcare practitioners.

We are dedicated to raising the standards of skills and competency of those working with babies, children and young people.

We also offer training to various other employment sectors, please ring us for details.

Our consultants, teachers and trainers are very experienced and well qualified staff, with extensive knowledge and skills in the sectors of Early Years Management, Childcare and Playwork, Business Administration, Customer Service, Leadership and Management, Health and Safety, Food Hygiene, Health and Social Work and Workforce Development.

All staff remain occupationally competent, something we are all very proud of and feel passionate about.

We offer a range of Professional Development courses to enable employers, employees and childminders to improve their knowledge and skills and become more innovative, creating a successful environment for learning and development.

We can offer bespoke training to suit your individual needs which can be delivered in your place of work.

### **£960 worth of FREE Training**

At Pyramid we are passionate about delivering courses face to face to support the theory and knowledge surrounding the work based courses we offer.

That is why we are pleased to offer all the workshops free of charge to all our registered learners!

All you have to do is ring up and book yourself on the ones you need!

For anyone else you may attend but there will be a charge. Please ring to find out if we can offer you a deal!

To book on any of our courses or for further information please contact us on

Telephone: 01253 691399

Mobile: 07939553971

Email: [info@pyramidtrainingsolutions.com](mailto:info@pyramidtrainingsolutions.com)

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## CPD Training Calendar Overview

This is a summary of training taking place this academic year.

If you have any questions or wish to book please contact 01253 691399.

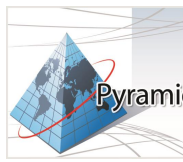
The workshops all last approximately 2 hours. They start promptly at 6.30pm and will finish no later than 8.30pm (with the exception of First Aid which is 6-9pm run over 2 sessions).

We offer 2 workshops per night and we will be running the same sessions every term so if you miss one this term then you can still access them throughout the year.

You will receive a certificate of attendance on the night. This will contribute to your CPD and also specific units within your qualification if you are studying with us.

**PLEASE NOTE: IF LESS THAN 6 PEOPLE REGISTER FOR A WORKSHOP WE MAY HAVE TO CANCEL THE SESSION.**

Thursday 7 <sup>th</sup> September 2017 Thursday 11 <sup>th</sup> January 2018 Thursday 12 <sup>th</sup> April 2018	Leadership & Management	Paediatric First Aid part one 6pm-9pm
Thursday 14 <sup>th</sup> September 17 Thursday 18 <sup>th</sup> January 2018 Thursday 19 <sup>th</sup> April 2018		Paediatric First Aid part two 6pm-9pm
Thursday 21 <sup>st</sup> September 17 Thursday 25 <sup>th</sup> January 2018 Thursday 26 <sup>th</sup> April 2018	Communication	Food Hygiene
Thursday 5 <sup>th</sup> October 2017 Thursday 8 <sup>th</sup> February 2018 Thursday 10 <sup>th</sup> May 2018	Personal & Professional Development (incl. Appraisals)	Health & Safety (incl. ERR Level 2)
Thursday 19 <sup>th</sup> October 2017	Behaviour Management	EYFS (incl. Observations and Planning)



Thursday 22nd February 2018 Thursday 24 <sup>th</sup> May 2018	Behaviour Management	EYFS (incl observations and planning)
Thursday 9 <sup>th</sup> November Thursday 8 <sup>th</sup> March 2018 Thursday 7 <sup>th</sup> June 2018	Time Management	Equality & Diversity
Thursday 23 <sup>rd</sup> November Thursday 22 <sup>nd</sup> March 2018 Thursday 21 <sup>st</sup> June 2018	Safeguarding Levels 1 & 2	Baby Training

### Cancellations and Non Attendance

If you are unable to attend a course for which you have registered, you must inform Pyramid Training at least 24 hours before the course starts on 01253 691399 or email to [info@pyramidtrainingsolutions.com](mailto:info@pyramidtrainingsolutions.com). This will enable us to allocate your place to someone else, and ensure resources are not wasted.

Non attendance or cancellation with less than 24 hour notice may result in a charge.

### Additional Continuing Professional Development

Other valuable continuing professional development opportunities are available to practitioners that do not involve attendance at Pyramid Training, but can be tailor made and delivered at your setting.

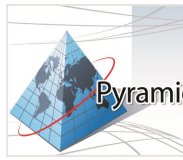
We may also offer functional skills workshops throughout the year, please contact us for details.

The department for education website hosts a wealth of other materials including case studies of effective practice, reports of projects and research, pedagogical theory and a variety of other relevant information and publications

<http://www.gov.uk>

Ofsted has good practice case studies on their good practice website

<http://www.ofsted.gov.uk/resources/goodpractice>



Pyramid Training Services

Further resources and case studies are available on the C4EO website

<http://www.c4eo.org.uk>

Resources around developing practice to support development of young children's literacy skills re also available form the national literacy trust on the website

<http://www.literacytrust.org.uk/earlyyears>

Additional information and support materials around implementation of the EYFS are available from the foundation years website

<http://www.foundationyears.org.uk>



## Get More from Your Training Course

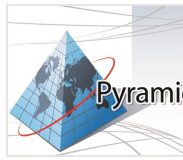
Following these simple guidelines will help you ensure everyone attending our training courses benefits fully.

- Accept some responsibility for making it work
- Understand what others are trying to say verbally and non verbally
- Remember the theme and aims of the session and keep to the point
- Observe carefully the behaviour of others and the nature of the participation
- Listen attentively to discussion
- Contribute positively to discussion and other activities
- Encourage others to respond positively to your contribution
- Relate issues to your personal and professional experience
- Tolerate views that may be alien to your values and counter them diplomatically

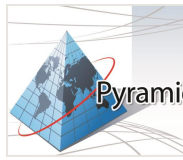
In order to make the most of this training event it is essential that you discuss with your line manager the aims and objectives and the benefit that you hope to achieve.

After you attend the learning event you should ensure you have a follow up discussion with your line manager to discuss the outcomes of your attendance and any learning that can be incorporated into your working life.

In attending CPD events, you are agreeing to engage in this process.

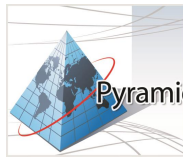


<b><u>Course Title:</u></b> Paediatric First Aid (6 hours) over two evenings	<b><u>Cost Per Person for two sessions:</u></b> £80.00 (or £75.00 if more than one staff member from same setting). Free if undertaking a qualification with Pyramid Training. £40 for children aged 13-16 years  <i>£120 for the 12 hour training over 4 evenings relevant to the Early Years Sector (dates subject to demand)</i>
<b><u>Dates:</u></b> Thursday 7/9/17 & 14/9/17 Thursday 11/1/18 & 18/1/18 Thursday 12/4/18 & 19/4/18	<b><u>Time:</u></b> 6.00pm-9.00pm
<b><u>Venue:</u></b> Pyramid Training Centre, Blackpool	<b><u>Target Group:</u></b> It is a requirement that all staff update their certificate every 3 years
<b><u>Course Presenters:</u></b> Savannah Hull or Anne Beatty	
<b><u>Aim and Overview of the Course:</u></b> The aim of the course is to ensure everyone understands the requirements when administrating first aid. The topics covered include: <ul style="list-style-type: none"><li>• Planning for an emergency</li><li>• Resuscitation</li><li>• Unconsciousness</li><li>• Airway and Breathing problems</li><li>• Wounds and bleeding</li><li>• Poisons and burns</li><li>• Serious injuries</li><li>• Medical conditions</li><li>• Extremes of body temperatures</li><li>• Poisons and burns</li></ul>	

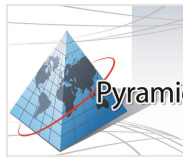


<b><u>Course Title:</u></b> Leadership and Management	<b><u>Cost Per Person:</u></b> £60.00 (or free if undertaking a qualification with Pyramid Training)
<b><u>Dates:</u></b> Thursday 7/9/17 Thursday 11/1/18 Thursday 12/4/18	<b><u>Time:</u></b> 6.30pm-8.30pm
<b><u>Venue:</u></b> Pyramid Training Centre, Blackpool	<b><u>Target Group:</u></b> Suitable for those in a leadership role or a role with leadership opportunities
<b><u>Course Presenters:</u></b> Lexy Redman/Jaimie Platts	
<b><u>Aim and Overview of the Course:</u></b> The aims of the course are as follows: <ul style="list-style-type: none"><li>• Explain the difference between leaders and managers</li><li>• Explore leadership and management styles</li><li>• Discuss how leadership and management can be developed</li><li>• Gaining insight into your patterns, beliefs and rules</li><li>• Empowering, motivating and inspiring others</li></ul>	

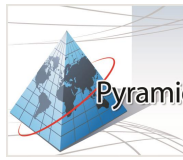




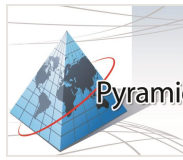
<b><u>Course Title:</u></b> Food Hygiene	<b><u>Cost Per Person:</u></b> £60.00 (or free if undertaking a qualification with Pyramid Training)
<b><u>Dates:</u></b> Thursday 21/9/17 Thursday 25/1/18, Thursday 26/4/18	<b><u>Time:</u></b> 6.30pm-8.30pm
<b><u>Venue:</u></b> Pyramid Training Centre, Blackpool Or can be delivered in house	<b><u>Target Group:</u></b> Anyone working with food and those working with children who may come into contact with food.
<b><u>Course Presenters:</u></b> Anne Beatty	
<b><u>Aim and Overview of the Course:</u></b> The aim of this course are as follows: <ul style="list-style-type: none"><li>• To ensure you understand your responsibilities and entitlements regarding Food Hygiene</li><li>• Understand the importance of following organisation's Food Hygiene policies</li></ul> Topics that will be covered include: <ul style="list-style-type: none"><li>• Why food hygiene and safety is important</li><li>• Personal and legal responsibility</li><li>• The impact of food borne illness</li><li>• How food becomes contaminated</li><li>• How to prevent contamination through good hygiene practices</li><li>• How to contact contamination through safe temperatures and correct storage and stock rotation</li><li>• How to control food safety hazards at critical control points using a HACCP based Food Safety Management System</li></ul>	



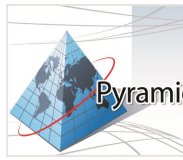
<b><u>Course Title:</u></b> Communication	<b><u>Cost Per Person:</u></b> £60.00 (or free if undertaking a qualification with Pyramid Training)
<b><u>Dates:</u></b> Thursday 21/9/17 Thursday 25/1/18, Thursday 26/4/18	<b><u>Time:</u></b> 6.30pm-8.30pm
<b><u>Venue:</u></b> Pyramid Training Centre, Blackpool Or can be delivered in house	<b><u>Target Group:</u></b> Suitable for anyone, particularly relevant for those working with children
<b><u>Course Presenters:</u></b> Jaimie Platts	
<b><u>Aim and Overview of the Course:</u></b> The aims of this course are as follows: <ul style="list-style-type: none"><li>• Identifying why communication is important</li><li>• Identifying different types of communication methods</li><li>• How communication is used in the workplace/setting</li><li>• Incorporating diverse opportunities in the workplace</li><li>• Improving communication between practitioners and children</li></ul>	



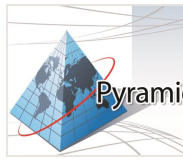
<b><u>Course Title:</u></b> Health and Safety (including ERR - Employment Rights and Responsibilities)	<b><u>Cost Per Person:</u></b> £60.00 (or free if undertaking a qualification with Pyramid Training)
<b><u>Dates:</u></b> Thursday 5/10/17 Thursday 8/2/18, Thursday 10/5/18	<b><u>Time:</u></b> 6.30pm-8.30pm
<b><u>Venue:</u></b> Pyramid Training Centre, Blackpool	<b><u>Target Group:</u></b> Suitable for anyone, particularly relevant for those working with children.
<b><u>Course Presenters:</u></b> Christian Jurin	
<b><u>Aim and Overview of the Course:</u></b> The aim of this course are as follows: <ul style="list-style-type: none"><li>• To ensure you understand your responsibilities and entitlements regarding health and safety</li><li>• Be able to identify hazards and ways to prevents them in the workplace</li><li>• Understand the importance of following organisation's Health and Safety policies</li></ul> Topics that will be covered include: <ul style="list-style-type: none"><li>• Fire safety</li><li>• Safety signs</li><li>• Tidiness and hygiene</li><li>• Electricity</li><li>• Moving and handling</li><li>• Using computers</li></ul>	



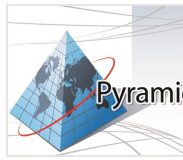
<b><u>Course Title:</u></b> Personal and Professional Development	<b><u>Cost Per Person:</u></b> £60.00 (or free if undertaking a qualification with Pyramid Training)
<b><u>Dates:</u></b> Thursday 5/10/17 Thursday 8/2/18, Thursday 10/5/18	<b><u>Time:</u></b> 6.30pm-8.30pm
<b><u>Venue:</u></b> Pyramid Training Centre, Blackpool Or can be delivered in house	<b><u>Target Group:</u></b> Suitable for any learner
<b><u>Course Presenters:</u></b> Savannah Hull	
<b><u>Aim and Overview of the Course:</u></b> The aims of the course are as follows: <ul style="list-style-type: none"><li>• To improve confidence, knowledge and professional presence in the workplace</li><li>• Help provide the correct tools and knowledge to progress further</li><li>• Develop awareness of skills, knowledge and personal qualities</li><li>• Reflect critically on own personal strengths and weaknesses in relation to expectations in the workplace</li></ul>	



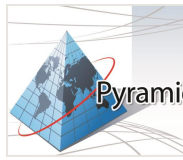
<b><u>Course Title:</u></b> Behaviour Management	<b><u>Cost Per Person</u></b> £60.00 (or free if undertaking a qualification with Pyramid Training)
<b><u>Dates:</u></b> Thursday 19/10/17 Thursday 22/2/18, Thursday 24/5/18	<b><u>Time:</u></b> 6.30pm-8.30pm
<b><u>Venue:</u></b> Pyramid Training Centre, Blackpool Or can be delivered in house	<b><u>Target Group:</u></b> Suitable for any learner, particularly relevant for those working with children
<b><u>Course Presenters:</u></b> Christian Jurin	
<b><u>Aim and Overview of the Course:</u></b> The aims of the course are as follows: <ul style="list-style-type: none"><li>• Understanding the behaviour patterns of children and colleagues</li><li>• Learning to identify and combat negative behaviour</li><li>• Preventing negative behaviour becoming a habit by using different strategies</li><li>• Building self esteem</li></ul>	



<b><u>Course Title:</u></b> EYFS (incl observations and planning)	<b><u>Cost Per Person:</u></b> £60.00 (or free if undertaking a qualification with Pyramid Training)
<b><u>Dates:</u></b> Thursday 19/10/17 Thursday 22/2/18, Thursday 24/5/18	<b><u>Time:</u></b> 6.30-8.30pm
<b><u>Venue:</u></b> Pyramid Training Centre, Blackpool Or can be delivered in house	<b><u>Target Group:</u></b> Suitable for learners working with children in any type of setting
<b><u>Course Presenters:</u></b> Kirsten Fellows	
<b><u>Aim and Overview of the Course:</u></b> The aims of the course are as follows: <ul style="list-style-type: none"><li>• How to implement effective observations, plans and assessments and understanding the link to 'next steps'</li><li>• Making observations meaningful and actionable</li><li>• Different types of planning methods</li><li>• Understanding the links between observations, assessments and planning</li></ul>	

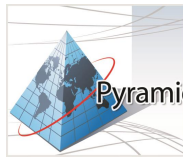


<b><u>Course Title:</u></b> Time Management	<b><u>Cost Per Person:</u></b> £60.00 (or free if undertaking a qualification with Pyramid Training)
<b><u>Dates:</u></b> Thursday 9/11/17 Thursday 8/3/18, Thursday 7/6/18	<b><u>Time:</u></b> 6.30-8.30pm
<b><u>Venue:</u></b> Pyramid Training Centre, Blackpool Or can be delivered in house	<b><u>Target Group:</u></b> Suitable for all learners
<b><u>Course Presenters:</u></b> Jaimie Platts/Savannah Hull	
<b><u>Aim and Overview of the Course:</u></b> The aims of the course are as follows: <ul style="list-style-type: none"><li>• Learn how to work SMART</li><li>• Utilising your time to the maximum benefit</li><li>• Improve ability to plan and prioritise work and feel more in control of workload</li><li>• The importance of setting clear goals</li></ul>	

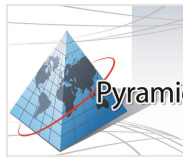


<b><u>Course Title:</u></b> Equality and Diversity	<b><u>Cost Per Person:</u></b> £60.00 (or free if undertaking a qualification with Pyramid Training)
<b><u>Dates:</u></b> Thursday 9/11/17 Thursday 8/3/18, Thursday 7/6/18	<b><u>Time:</u></b> 6.30-8.30pm
<b><u>Venue:</u></b> Pyramid Training Centre, Blackpool Or can be delivered in house	<b><u>Target Group:</u></b> Suitable for all learners
<b><u>Course Presenters:</u></b> Anne Beatty	
<b><u>Aim and Overview of the Course:</u></b> The aims of the course are as follows: <ul style="list-style-type: none"><li>• Understand what diversity means and why it is positive</li><li>• Define and explain perceptions and stereotypes and the harm they can do</li><li>• Define and explain prejudice and discrimination and the harm they can do</li><li>• Understand how to promote inclusion</li><li>• Understand your role and responsibilities in relation to equality, diversity and inclusion</li></ul>	

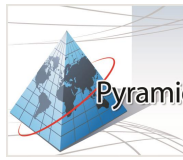




<b><u>Course Title:</u></b> Safeguarding Levels 1 & 2 and Child Protection (Basic and Next Steps)	<b><u>Cost Per Person:</u></b> £60.00 (or free if undertaking a qualification with Pyramid Training)
<b><u>Dates:</u></b> Thursday 23/11/17 Thursday 22/3/18, Thursday 21/6/18	<b><u>Time:</u></b> 6.30-8.30pm
<b><u>Venue:</u></b> Pyramid Training Centre, Blackpool Or can be delivered in house	<b><u>Target Group:</u></b> It is recommended that all staff who come into contact with children update their certificate every 12 months
<b><u>Course Presenters:</u></b> Christian Jurin	
<b><u>Aim and Overview of the Course:</u></b>  The aim of the course is to raise awareness and understanding of child protection issues and the practitioners' role and responsibilities in safeguarding children.  The training explores the concept of Safeguarding children and how this impacts on practice, the importance of accurate record keeping, working in partnership and understanding the Local Safeguarding Children Board and Policies and Procedures.	



<b><u>Course Title:</u></b> Baby Training	<b><u>Cost Per Person:</u></b> £60.00 (or free if undertaking a qualification with Pyramid Training)
<b><u>Dates:</u></b> Thursday 23/11/17 Thursday 22/3/18, Thursday 21/6/18	<b><u>Time:</u></b> 6.30-8.30pm
<b><u>Venue:</u></b> Pyramid Training Centre, Blackpool Or can be delivered in house	<b><u>Target Group:</u></b> Suitable for all childcare practitioners but especially those working in the baby room
<b><u>Course Presenters:</u></b> Savannah Hull	
<b><u>Aim and Overview of the Course:</u></b> The aims of the course are as follows: <ul style="list-style-type: none"><li>• 0-24 months development</li><li>• Pre-conceptual care</li><li>• Premature birth</li><li>• Cerebral palsy</li><li>• Kangaroo care</li><li>• Crying, sleeping, feeding,</li><li>• CPR &amp; choking (practical session)</li></ul>	



Pyramid Training Services

## Testimonials

"Special thanks to Savannah Hull and her team at Pyramid Training for their support in getting a positive learning outcome for this candidate. I'll look forward to working with you again in the near future".

**School, Qatar, UAE**

"Pyramid Training worked closely with us from the start, to ensure they fully understood our business training needs. They helped us to reflect on exactly what it was we needed for our workforce, they applied their knowledge and expertise ensuring the service they delivered fully satisfied our requirements 100%! We will not hesitate in using them in the future, their friendly personal touch made all the difference".

**Nursery Owner, Lancashire, UK**

"The course delivered was very helpful, it was easy to take in and delivered in a friendly manor. What I enjoyed the most was the chance to input own knowledge, and we were all provided with lots of helpful examples".

**Nursery Staff, Lancashire, UK**

Pyramid Training Services

2-6 Whittam Ave, Blackpool, FY4 4BU

[info@pyramidtrainingsolutions.com](mailto:info@pyramidtrainingsolutions.com) [www.pyramidtrainingsolutions.com](http://www.pyramidtrainingsolutions.com)